

Internet Crimes Against Children Data System Enhancements Program Performance Questions and Definitions

PERFORMANCE QUESTIONS	DEFINITIONS
ACTIVITIES AND OUTPUTS	
<p>1. How many unique, authorized users received training or technical assistance about the system or system enhancements during the reporting period?</p> <p>_____</p>	<p>Users are individuals who are authorized to use the system.</p> <p>Unique means unduplicated. Users should only be counted only once during a reporting period, regardless of the number of matches involved.</p> <p>Authorized means the user has been assigned specific, verified, and authenticated credentials—such as a username/password, token, or digital certificate—allowing them to access, interact with, or modify a computer system or network.</p> <p>Training refers to in-person or virtual teaching and learning activities, including planning, curriculum development, and delivery, designed to help users apply the knowledge, skills, and attitudes needed for a task, job, or organization.</p> <p>Technical assistance refers to development, dissemination, and delivery of specialized knowledge or expertise to an organization or group of users to address a problem, for the purpose of informing policy, procedure, or practice.</p> <p>Reporting period refers to the specific timeframe covered by this report.</p>
<p>2. How many unique, authorized users provided feedback, formally or informally, about the system or system enhancements during this reporting period?</p> <p>_____</p>	<p>Users are individuals who are authorized to use the system.</p> <p>Unique means unduplicated. Users should only be counted only once during a reporting period, regardless of the number of matches involved.</p> <p>Authorized means the user has been assigned specific, verified, and authenticated credentials—such as a username/password, token, or digital certificate—allowing them to access, interact with, or modify a computer system or network.</p> <p>Reporting period refers to the specific timeframe covered by this report.</p>
<p>3. During this reporting period, did you adjust the plan as described in your application’s proposal narrative? If yes, what adjustments did you make, and why?</p> <p>_____</p>	<p>Reporting period refers to the specific timeframe covered by this report.</p> <p>Plan refers to elements defined in your application proposal narrative, such as:</p> <ul style="list-style-type: none"> • Nature of the project and its goals, needs, and anticipated outcomes. • How the project will be conducted. • Proposed deliverables. • Timetables for completion. • Personnel needs or changes. • Budget execution or financial requirements.

<p>4. During this reporting period, did you experience any challenges that impacted project activities? If yes, how did you address the challenges or do the challenges remain unresolved?</p> <p>_____</p>	<p>Reporting period refers to the specific timeframe covered by this report.</p> <p>Challenges related to project activities can vary; <u>examples</u> might include:</p> <ul style="list-style-type: none"> • Scope expansion: requirements expanding beyond the original scope. • Resource constraints: insufficient personnel, equipment, or materials, or overbooked or mismanaged resources. • Scheduling: unachievable deadlines, leading to missed milestones, burnout, or reduced quality. • Communications: poor communication practices that result in rework. • Technical: inadequate skills for specific tasks, improper tool usage, or difficulty determining the best approach for complex activities. • Risk management: failure to anticipate, plan for, or mitigate risks, causing unexpected delays or stoppages. • Accountability: confusion over who is responsible for project tasks or outcomes. • Documentation: difficulty locating project documents or assets, or maintaining consistent, real-time progress tracking.
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OUTCOMES

<p>5. Of the unique, authorized users who provided feedback, formally or informally, how many reported that the system was easy to use?</p> <p>_____</p>	<p>Users are individuals who are authorized to use the system.</p> <p>Unique means unduplicated. Users should be counted only once during a reporting period, regardless of the number of matches involved.</p> <p>Authorized means the user has been assigned specific, verified, and authenticated credentials—such as a username/password, token, or digital certificate—allowing them to access, interact with, or modify a computer system or network.</p> <p>Easy to use refers to an assessment of the system’s complexity, consistency, and usability.</p>
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<p>6. How many unique, authorized users are currently in place?</p> <p>_____</p>	<p>Users are individuals who are authorized to use the system.</p> <p>Unique means unduplicated. Users should be counted only once during a reporting period, regardless of the number of matches involved.</p> <p>Authorized means the user has been assigned specific, verified, and authenticated credentials—such as a username/password, token, or digital certificate—allowing them to access, interact with, or modify a computer system or network.</p>
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<p>7. During this reporting period, did you experience any challenges related to external factors beyond your control that impacted project outcomes? If yes, please describe the challenges.</p>	<p>Reporting period refers to the specific timeframe covered by this report.</p> <p>Challenges related to external factors can vary; <u>examples</u> might include:</p> <ul style="list-style-type: none"> • Unexpected costs: for example, due to price surges for resources needed for success. • New compliance or standards: such as changes in laws, regulations, or guidance. • Supply: unexpected hurdles related to resource availability. • Skilled labor: labor market conditions making it difficult to find, hire, or retain skilled labor. • Technology: changes in stability and threats related to technology.
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<p>8. How would you describe the progress toward the goals and objectives of your award?</p> <ul style="list-style-type: none"> ○ Not started ○ Behind schedule ○ On target ○ Ahead of schedule ○ Complete 	
<p>PROGRAM QUESTIONS</p> <p>(These questions are asked only once, at start of project.)</p>	<p>DEFINITIONS</p>
<p>1. What system enhancements will be developed, maintained, or strengthened—in whole or in part—with support from OJJDP’s grant funds?</p>	
<p>2. On what topics will authorized users be trained?</p> <p><i>Select all that apply.</i></p> <ul style="list-style-type: none"> ○ System navigation and interface ○ Workflow changes ○ Data entry and quality ○ Reporting and analytics ○ Security and compliance ○ Troubleshooting and support ○ Role-specific functionality ○ Documentation and resources ○ Other, specify: _____ 	<p>System navigation and interface refers to review of new layouts, dashboard, or display changes, or how to find updated features.</p> <p>Workflow changes refers to specific instructions on updated, added, or streamlined processes to reduce manual touchpoints.</p> <p>Data entry and quality refers to proper techniques for inputting data validation rules and ensuring data accuracy.</p> <p>Reporting and analytics refers to training on new dashboard functionalities, drill-through capabilities for data, or generating custom reports.</p> <p>Security and compliance refers to updated protocols for handling sensitive information, managing passwords, and data protection regulations.</p> <p>Troubleshooting and support refers to identifying common issues, using self-help resources, and knowing how to report problems.</p> <p>Role-specific functionality refers to tailored sessions for end users (daily operations), power users (advanced features), or managers (strategic reporting).</p> <p>Documentation and resources refers to assets that support users when accessing the system.</p>
<p>3. What tool or approach will be used to assess whether the system is easy to use?</p> <p>_____</p>	<p>Assessment tools or approaches are used to measure the subjective, perceived usability of products, systems, or websites.</p> <p>Easy to use refers to an assessment of the system’s complexity, consistency, and usability.</p>
<p>4. How many unique, authorized users are currently in place?</p> <p>_____</p>	<p>Users are individuals who are authorized to use the system.</p> <p>Unique means unduplicated. Users should be counted only once during a reporting period, regardless of the number of matches involved.</p> <p>Authorized means the user has been assigned specific, verified, and authenticated credentials—such as a username/password, token, or digital certificate—allowing them to access, interact with, or modify a computer system or network.</p>